MEMORANDUM
FOR YOUR FEEDBACK

ASCM
Association Of Stockbroking Companies Malaysia

Ref No: 0051 of 2018/PO
Date: 21 November 2018

To : Executive Director/ Head of Dealing
Executive Director/ Head of Operations

From : The Secretariat, ASCM By Email

No. of pages : As per attachment

RE : **ASSOCIATION OF STOCKBROKING COMPANIES MALAYSIA (ASCM) 32nd ANNUAL GENERAL MEETING (AGM) TO BE HELD ON 6 DECEMBER 2018 AT 2:30 PM**

Dear Members

With reference to the above-captioned matter, kindly find the following documents attached for your immediate attention and action:

(1) Notice of AGM
(2) Copy of Form of Representative to be duly completed and return
(3) Copy of Form of Proxy (to be completed if relevant)
(4) Audited Financial Statements for the financial year ended 2018
(5) Minutes of the 31st Annual General Meeting held on Thursday, 7th December 2017 at 2.30 pm.

Kindly take note that the aforementioned Forms in (2) or (3) must be duly completed, stamped with the Member's Company stamp and the original copy to be returned to the Secretariat of the ASCM no later than 2:30 pm on 4th December 2018.

Should you have any query, kindly contact the Secretariat at Tel. No. (603) 7732-7768.

Thank you

Yours sincerely

Lim Boon Hang
Executive Director, ASCM Secretariat

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		On the assumption that all members would comply with the timeline Marsh will straight away issue the invoice basing on the discounted premium i.e. Scheme premium minus 5% Prompt Payment Discount (PPD). It is however agreed and understood that members who are found to be not complying with the deadline of 21st December 2018 shall undertake to payback the 5% PPD pre-deducted from the scheme premium under the earlier invoice.
6.	Payment of Premium by members	Members to make payment to Marsh by 21st December 2018 For Members who were unable to comply with the deadline of 21st December 2018 additional invoice will be issued to them to recover the 5% PPD which has been pre-deducted under the earlier invoice. Such additional invoice will be couriered and emailed to the respective member(s) by 28th December 2018.

Should you need any further clarification, please do not hesitate to contact us.

Thank you

Yours sincerely,

Lim Boon Hang
Executive Director, ASCM Secretariat

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