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| BUMIPUTERA TRAINING FUND COURSE REGISTRATION FORM |

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| **REGISTRATION DETAILS** |  |  |  |  |  |
| Name | **:** |  | NRIC | **:** |  |
| Designation | **:** |  |
| Company | **:** |  |
| Address | **:** |  |
| Tel no. | **:** |  | Fax no. | **:** |  |
| Email | **:** |  |
| Contact Person | Name | **:** |  | Tel no. | **:** |  |
| Email | **:** |  | Fax no. | **:** |  |

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| **COURSE DETAILS** |  |  |  |  |  |
| Course Title | **:** |  |
| Course Date | **:** |  | Course Fee | **:** |  |
| CPE/Non-CPE | **:** | Please tick (√) | Non-CPE  | □ | CPE | □ | Please provide the following details: |
|  |  | Licence No. | : |  |
| Licence expiry date | : |  |
|  |  |  |
| Signature | **:** | *I hereby declare that I have given my consent to the processing of my personal data in accordance with the Notice under the Personal Data Protection Act 2010 and understood the BTF Terms & Conditions and agree to abide by them.* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |

**REGISTRATION AND INQUIRIES**

Upon registration, you are deemed to agree to the BTF Terms and Conditions below.

* Registration is on a first-come-first-served basis.
* The BTF Secretariat reserves the right to not process your course registration if the information is incomplete.
* Forms must be received no later than three (3) weeks before the course date. Failing which, the BTF Secretariat reserves the right not to process your application.
* Upon approval, BTF Secretariat will register participants with the respective training organiser.
* Cancellation must be made in writing and should be communicated accordingly to the BTF Secretariat within two (2) weeks before the course date.
* A penalty fee amounting to double the course fee will be imposed on participants who fail to attend the course.

For any further inquiries, please contact BTF Secretariat at (03) 6204 8487/8536/8126 or email to btf@sidc.com.my

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*FOR OFFICE USE ONLY*

APPROVED/NOT APPROVED by BTF SECRETARIAT

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|  | Approved |  | Not-Approved Remarks: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  |  |  |
| Signature |  | Date |  |